

JOB CLUB

Registration Form

Please ask for assistance if you need it, it will be freely given.
PRINT ALL DETAILS ON THIS FORM. ALL Sections MUST be completed.

If you have not registered it is not possible to commence a Job Club

Have you been Referred by INTREO ? Yes No L.E.S. ? Yes No Self-Referral Yes No

Referral Officer : _____

Name: _____

Address: _____

Date of Birth: _____ Age Group: 18-24 25-34 35-45 Over 45

Gender: Male Female

PPS No: _____ Email Address: _____

Telephone No: _____ Mobile: _____

❶ What type of Benefit/Allowance you are currently receiving (tick one)

- Job Seekers Benefit
Job Seekers Allowance
One Parent Family Payment On Transition Payment
Disability Payment
Other e.g. Pension _____
None
Duration of Payment Less than 1 Year Greater than 1 Year

❷ What was your previous status before joining the Job Club? (Tick one)

- (a) Unemployed (b) On Employment Programme (c) On a Training Course

Name of Training Provider/Employment Prog: _____

Course Title/Position on Employment Prog: _____

Type of Work now seeking? _____

❸ What level of Education have you received to date? (Please tick one, the highest level achieved)

- Primary Level 2 Junior Cert Level 3
Leaving Cert Level 4/5 Advanced Certificate Level 6
Higher Certificate Level 6 Ordinary Bachelor Degree Level 7
Honours Bachelor Degree Level 8 Higher Diploma Level 8
Master Degree Level 9 Post Graduate Diploma Level 9
Doctoral Degree Level 10 Higher Doctorate Level 10

The Department of Social Protection and /or its servants and /or agents may process all information and personal data provided by me for the purposes of the Social Welfare (Consolidation) Act 2005 and / or for the administration and control of schemes administered by or on behalf of the Minister or the Department of Social Protection. I understand that the information and personal data provided by me will not be disclosed otherwise than in accordance with law.

Signed: _____

Date: _____

Working under contract for the
Department of Employment Affairs
And Social Protection



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection

Job Club Data Protection Consent

Curriculum Vitae

As part of our service to you, we will retain a copy of your Curriculum Vitae (CV) on file. It will be stored in soft copy on our secure computer database.

We will store your CV for the following reasons:

- To assist you in your job-seeking search
- To enable your CV to be updated with new information

We will store your CV for the duration of time that you are engaging with our service and for a period of 12 months after your last engagement with us.

Please tick here if you give consent for us to store your CV

Contact by Text

From time to time, we may wish to contact you by text to confirm your current employment status. We do this so we can compile statistics on the number of people assisted into employment, education or training.

Please tick here if you give consent to be contacted by text

Client Signature: _____ **Date:** _____

Your Rights

Under the Irish Data Protection Acts and the EU General Data Protection Regulation (GDPR) 2018 you have a right to request a copy of your personal information at any time. You can get this information by contacting your local Intreo Office (Data Controller).

You can withdraw your consent to provide information and have your file deleted. You can do this by contacting your local Intreo Office (Data Controller).

FOR OFFICE USE ONLY

FORMAL JOB CLUB

Start Date _____ Duration: _____ (week/s) Finish Date: _____

ONE TO ONE

	Date of Intervention	Duration (Hours)	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

OUTCOME OF JOB CLUB

Outcome: Placed Unplaced Drop Out (Reason) _____

Dismissed Deceased

If Placed:

Employer Name: _____

Address: _____

Job Title: _____

Status: Permanent Temporary Casual Part Time Full Time

Self employed

Date Placed: _____